THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

SPECIAL BOARD MEETING

JUNE 9, 2011

MINUTES

THE STATE OF TEXAS § COUNTIES OF HARRIS & MONTGOMERY

The Board of Directors of The Woodlands Township met in special session, open to the public, on June 9, 2011, posted to begin at 8:00 a.m. The meeting was held in a meeting room at the office of The Woodlands Township, Board Chambers, 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude

Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell, and

Director Peggy Hausman

DIRECTORS ABSENT: None

STAFF/ADVISORS: Don Norrell, President/General Manager, John Powers, Assistant General

Manager Community Services, Monique Sharp, Assistant General Manager of Finance & Administration, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB President, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page, Legal

Counsel

PLEDGE OF ALLEGIANCE;

Chairman Tough invited all in attendance to recite the Pledge of Allegiance to the United States flag and the Texas State flag.

CALL TO ORDER;

Chairman Tough called the meeting to order at 8:00 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 10001 Woodloch Forest Drive, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA;

Chairman Tough called for a motion and second to adopt the meeting agenda.

MOTION: Motion as stated by Secretary Hunter; second by Director Campbell

VOTE: Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

RECOGNIZE PUBLIC OFFICIALS:

None

PUBLIC COMMENT;

None

RECEIVE, CONSIDER AND ACT UPON ELECTION OF VICE CHAIRMAN AND TREASURER OF THE BOARD OF DIRECTORS OF THE WOODLANDS TOWNSHIP;

Chairman Tough called on Karen Dempsey to present this item. Ms. Dempsey explained the election process and then asked if there were any questions. Board discussion followed. Secretary Hunter provided handout material and requested that the Board read the information. After confirming with legal counsel that it would be permissible to discuss adding a second Vice Chair position to the Township's Board of Directors, the following motion was made:

MOTION: Motion by Secretary Hunter to establish a second Vice Chair position; Board discussion followed. There was no second to the motion.

ACTION: Motion died due to lack of a second.

Following discussion, Chairman Tough then proceeded with the election of officers for the positions of Vice Chairman and Treasurer.

ELECTION OF OFFICERS:

<u>VICE CHAIRMAN:</u> Ballots were distributed and Board members were then instructed to write-in the name of their selected nominee and sign their ballot. Chairman Tough called for nominations from the floor. No nominations were received. Ballots were collected and then tallied by Don Norrell. Chairman Tough reported the votes as follows: **Lloyd Matthews-4 votes; Tom Campbell-3 votes**. Lloyd Matthews was elected to serve as Vice Chairman of The Woodlands Township Board of Directors by a vote of 4-3.

TREASURER: Ballots were distributed and Board members were then instructed to write-in the name of their selected nominee and sign their ballot. Chairman Tough called for nominations from the floor. Statements from the nominees were then taken. Director Campbell stated that if he was elected for the position of Treasurer, he would not serve on the Audit Committee. Ballots were collected and then tallied by Don Norrell. Chairman Tough reported the votes as follows: Ed Robb-4 votes; Tom Campbell-3 votes. Ed Robb was elected to serve as Treasurer of The Woodlands Township Board of Directors by a vote of 4-3.

Handout material is attached hereto as Exhibit "A".

CONSIDERATION OF ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING;

Secretary Hunter requested that there be a policy review for the conduction of Board meetings.
 Specifically, he asked if the Board followed Robert's Rules of Order and if so, what aspects were followed/not followed.

BOARD ANNOUNCEMENTS;

None

PUBLIC COMMENT;

None

ADJOURN

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 8:17 a.m.

MOTION: Motion by Secretary Hunter; second by Director Blair

VOTE:

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Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

Claude Hunter

Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"

*To view Exhibits, please contact the Records Management Analyst at 281-210-3800.